

BOARD OF DIRECTORS – ACTION SUMMARY
Thursday, February 12, 2009 – 6:00 p.m.

Administration Building – Board Chambers
2101 Hurley Way, Sacramento, CA 95825

CALL TO ORDER

The meeting was called to order by President Lawson. Board Members present: Goold, Granados, Kelly [arrived 6:37 p.m.], Lawson, Trujillo, Valley. Directors Clark, Engellenner, Jones, absent. Staff: Fire Chief Mette, Board Clerk Tilson, General Counsel Chavez.

PLEDGE TO FLAG led by the Girl Scouts of Tierra Del Oro.

METRO CABLE 14 ANNOUNCEMENT

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, February 14 at 1:00 PM and Monday, February 16 at 6:00 PM on Channel 14; Webcast at www.sacmetrocable.tv. A VHS copy is also available for checkout from any library branch.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA

CONSENT AGENDA:

1. Board Meeting Action Summary—January 22, 2009

- **Board Action:**
Granados/Trujillo—approve the Consent Agenda. ROLL CALL: Goold, Granados, Lawson, Trujillo, Valley, AYE. Directors Clark, Engellenner, Jones, Kelly, absent. Motion carried.

ACTION ITEM(S):

**1. Ordinance No. 2009-01—Revision of Fire Prevention User Fees—
(Fire Marshal Mike Stewart)**

- The original fee schedule was adopted after the merger in 2000, with the last revision in 2005. Due to the increased cost of labor, fuel, and utilities, the District is no longer collecting the actual cost of providing fire prevention services. The Finance Department calculated the new hourly rate based upon the direct and indirect costs; the public notice requirement for this hearing along with the revised fee schedule for review by the public has been provided.

- Staff recommended the Board approve the revised fee schedule following a public hearing.
- The public hearing was opened for comment in favor of or in opposition to the proposed ordinance. For the record, no members of the public were present to address this issue.

[Director Kelly arrived at 6:37 p.m.]

- Board discussion questioned the relevancy of some items contained in the various components of the Fire Prevention fee schedule and a need for further review.
- Captain Monahan of Local 522 stated it appears the fees are inclusive of many divisions of the organization and suggested placing this item on hold and come back with a draft policy with an explanation on what each item pertains to for proper clarification.
- In response to President Lawson, in order to expedite the process General Counsel Chavez recommended the Board adopt the fee schedule with exceptions or deletions. Further direction can be provided to staff to analyze the fee schedule as it applies to the Fire Prevention Bureau and bring the document back to the Board at a future date with any change in the title and descriptions.

General consensus of the Board in agreement.

- There being no further comment, the public hearing was closed.

- **Board Action:**

Goold/Granados—adopt the Ordinance as presented by staff with the exceptions of page 7 – Item 36 (parade floats), page 9 – Item 6 (lost sign off card), page 12 – item 16 (intake fee), page 14 – items 2 and 3 (appeals & copies), and page 15 – item 15 (responses). ROLL CALL: Goold, Granados, Kelly, Lawson, Trujillo, Valley, AYE. Directors Clark, Engellenner, Jones, absent. Motion carried.

**2. Resolution No. 2009-39—Industrial Disability Retirement--
Fire Captain James Peterson—(Eastman)**

[Taken out of order after Closed Session]

- Work-related injury and subsequent death resulting from injury or disease in the course of employment.
- Application filed with the Public Employees' Retirement System.
- Recommend approval; retirement effective December 15, 2008.
- **Board Action:**
Granados/Trujillo—adopt the Resolution with a change on Page 2 to reflect cancer related. ROLL CALL: Goold, Granados, Kelly, Lawson, Trujillo, Valley, AYE. Directors Clark, Engellenner, Jones, absent. Motion carried.

PRESENTATION ITEM(S):

1. Resolution No. 2009-40 – Support of Assembly Bill 91 – Vehicle Ignition Interlock Device re: Driving Under the Influence—(Lawson/Paul Broyles)

- Mr. Paul Broyles, a volunteer for Mothers Against Drunk Driving (MADD), stated that Assembly Bill 91 provides for the mandatory installation of an ignition interlock device on the vehicle of any convicted drunk driver as a condition to driving for a minimum period of at least five months for the first offense. The breath test device is linked to a vehicle's ignition system and if the blood alcohol concentration of the offender is above the legal limit, the vehicle will not start. Other safeguards are also built into the device. This legislation is a pilot program considered for enactment in four counties on July 1, 2010 – possibly Alameda, San Bernardino, San Diego, and Los Angeles. Further statistical information was provided in the brochure distributed to the Board. He requested the Board adopt the Resolution in support of Assembly Bill 91 and MADD's campaign to eliminate "Drunk Driving."
- **Board Action:**
Valley/Trujillo—move to an action item. ROLL CALL: Goold, Granados, Kelly, Lawson, Trujillo, Valley, AYE. Directors Clark, Engellenner, Jones, absent. Motion carried.

Goold/Trujillo—adopt the resolution. ROLL CALL: Goold, Granados, Kelly, Lawson, Trujillo, Valley, AYE. Directors Clark, Engellenner, Jones, absent. Motion carried.
- The Board members encouraged everyone to attend the legislative hearing when scheduled in support of the passage of Assembly Bill 91.

2. Presentation of Strategic Plan—(Mette/Eastman/Miller)

- Fire Chief Mette stated the Strategic Planning process started over 1 ½ years ago utilizing a consultant. A Planning Team of approximately 40 personnel representing the unions, senior and managerial staff, and Community Services provided input for a new Mission Statement and Vision Statement, including Core Values and development of Strategic Goals and Objectives.
- A PowerPoint presentation illustrated the various components incorporated into the Strategic Plan. Copies were distributed to the Board.

Five Strategic Goals and the correlating Strategic Objectives were outlined in detail –

- Service
 - Culture
 - Financial Responsibility
 - Organization Efficiency
 - Partnerships
- Following the presentation, President Lawson recommended the Board put any additional comments in writing and forward it to the Plan Committee.
- Captain Monahan, representing Local 522, stated the Plan was the result of 40 people and thanked the Administration and the Fire Chief for the union involvement.
- Fire Chief Mette stated the plan will be rolled out to all line and staff personnel for their input in this on-going process.
- The Board commended Fire Chief Mette and all the people involved.

PRESIDENT'S REPORT—(Lawson)

- Thanked General Counsel Chavez and the Board members in support of the Resolution concerning Assembly Bill 91 and the Mothers Against Drunk Driving's (MADD) initiative. Resources are burnt responding to accidents caused by drunk driving and this is one way to try to maintain the resources we have for other protective areas.
- Thanked the staff for their reports tonight.
- Relative to the Strategic Plan, it's important for the public to know that a majority of the components are already in place because of the services that are being provided to the community.
- Metro does an outstanding job not only in Administration but in the field and with all the relationships we have in the community.

FIRE CHIEF'S REPORT—(Mette)

- January 24, 2009 – Guns and Hoses Football Game but no win.
- January 27, 2009 – Attended the 2008 Firefighter of the Year Award by Veterans of Foreign Wars Post 10125 ceremony. The Award was presented to Captain Harold Gardner at the Moose Lodge in Rancho Cordova.
- February 2, 2009 – Larry Davis, Rusty Dupray, and he met with Congressman Dan Lungren regarding appropriations for the Training Center. Also following up with Congresswoman Doris Matsui.
- February 11, 2009 – met with Sheriff McGuiness and staff regarding the plans for our future training site.
- February 12, 2009 – brief meeting with Sacramento Police Chief Braziel. Follow-up meeting on February 17 on the future training site.
- Met today with Citygate Study, the consultant approved to do the Standards of Cover for the District. Future presentation to the Board.
- February 13, 2009 – Fill the Boot Drive, with the Chiefs Challenge.
- February 25, 2009 – attending the Sacramento Metro Chamber 17th Annual State of the City Address at CSUS.
- **OPERATIONS DIVISION REPORT –**

Report by Deputy Chief Geoff Miller:

Fire Incidents –

3 working structure fires since the last Board meeting. Responded to 5 working fires with surrounding Departments through automatic aid responses.

On February 5, 2009, units in B14 were dispatched to a structure fire at 3501 Bradshaw Road, #77. After the fire, it was learned that a neighbor had rescued one of the elderly residents, a blind woman. The rescuer sustained some smoke inhalation but refused treatment or transport to the hospital. The individual will be recognized at a future Board meeting.

Medical Aid Calls –

Since our last Board meeting, there were 2,740 medical aid calls resulting in 1,686 patient transports to hospitals.

Promotional Interviews –

Conducting interviews to backfill for the recent retirements.

▪ **SUPPORT SERVICES DIVISION REPORT –**

Report by Deputy Chief Jim Eastman:

PIO

- Continues to serve the Media needs as requested.
- Providing life saving messages on the Cal Expo and Sac State Board electronic LED billboards. Building new relationships with the advertisement community for the use of life safety messages at no cost to the District.

COMMUNITY SERVICES

- Numerous school presentations and Chamber, community, and legislative meetings.
- Awards Ceremony scheduled for Wednesday, March 4, 2009 at Rancho Cordova City Hall from 11:30 a.m. - 1:30 p.m.
- IPOD grant
- Blight Busters in Rancho Cordova

Boot Drive - Reminder

Julie Cole is currently working on the Safety Fair for our annual Firefighters Burn Institute Boot Drive. The boot drive takes place all weekend on February 13-16, 2009, near Sunrise Mall.

Chief's Challenge is on Friday, February 13 beginning at 2:00 p.m. Four Chiefs are currently participating: Chief Mette, Chief Haverty, Chief Jones, and the Fire Chief from Stockton Fire Department.

Car Seat Check

Saturday, January 24, 2009, in collaboration with the SAFE KIDS Coalition Sacramento, a car seat check was provided to the public at Fire Station 66. 48 seats were checked. This event had television media attention.

Public Education Resource Boxes

This week each fire station will be receiving a public education resource box. This box contains lesson plans and visual aids for the firefighters to use when teaching at a school or during a fire station tour. The lesson plans were developed based on the high risk groups, and greatest injury risks in our community.

DEVELOPMENT/PROJECT MANAGER

- Final punch list to be completed early next week.
- Contingency funding maintained in excess of \$400,000.00 for release when all items are complete early next week.

FACILITIES

- Working to complete the main electrical panel changes at Stations 54 and 64.
- Completed the installation or replacement of 55 GFCI outlets throughout the District in response to the SDRMA safety audit.

FIRE PREVENTION BUREAU

- First round of training for the engine/truck companies on school inspections near completion.
- Working with the City of Rancho Cordova on a local nightclub enforcement issue.
- Planning has started for this year's weed abatement program.

FLEET

- New Engine 106 went in service last week.
- New Engine 24 should be completed next week.
- Work continues on the new Chief's vehicles.
- Working on a formal bid for a new Breathing Air Compressor at Logistics.

LOGISTICS

- Annual inspection of structure gear for B-7 will finish this month.
- Working on completion of wildland coat double sleeve modification.
- Logistics Tech Allan Marshall helped collect ALS supplies close to expiring from each station that does not house a medic. Rotated items into the medic stations and Logistics stock. These items have been marked to be used first. Stations without medics will no longer carry ALS supplies on the engines. This will save a substantial amount of money in EMS supplies that expire before being used.
- Logistics Tech Jim Fisher doing in-house repair of landscape equipment as well as fire equipment; saws, smoke blowers, floto pumps, etc. Major repair of this equipment in-house will result in potential savings of thousands of dollars in outside labor.
- Replaced the current disinfectant used by EMS personnel for cleaning equipment and inside medics at half the cost. Logistics continues to actively price shop for all district supplied items.
- The millennium masks and canisters purchased through a grant were received February 10. Logistics will put an identifying label on each one as well as the canisters and get direction from the Safety Division for distribution into the field. Some will be going to outlying fire districts as well.

TECHNICAL SERVICES**Information Technology**

- 50% complete with the deployment of Outlook Web Access.
- Starting inventory process of all IT and Communication's inventory.

Communications

- Completed the deployment of the 2nd phase of 800 MHZ portable radios.
- 99% completed with updating the VHF radio template.

GENERAL COUNSEL'S REPORT—(Joe Chavez)

- As General Counsel, he is now monitoring the Workers' Compensation cases due to the increasing number of times the Board meets in Closed Session on these cases. He contacted Bragg & Associates and the attorneys and requested to be more actively involved in the process and is now being copied on all correspondence. His goal is to identify potential issues early as opposed to waiting until it gets to a Closed Session.

FIREFIGHTERS LOCAL 522 REPORT:

- Captain Monahan, Local 522 representative, thanked the Board and Administration for their support of the fallen firefighter and adopting the Industrial Disability Retirement Resolution for Captain Jim Peterson.
- Last couple of fire stations constructed went extremely well with less than 2% in cost overrides.
- Fill the Boot Drive – February 13–16, 2009. This is an event sponsored by the Firefighters Burn Institute which was founded by Local 522 in 1973.

Fire Chief Mette will participate in the Chiefs Challenge at 2:00 p.m., along with Chief Granados. Encouraged donations.

COMMITTEE AND DELEGATE REPORTS:**Executive Committee—(Lawson)**

- Next Meeting: TBD

Communications Center Delegate—(Valley)

- Received a report on the last meeting.
- Next Meeting: March 3, 2009 – 10:30 AM

California Fire & Rescue Training Authority—(Kelly)

- The Air Force gave a presentation at the last meeting regarding the Training facilities and the contaminations that have been abated. Problems still exist and there is a desire to move away from that location and move toward the Regional Fire Training Facility.
- Next Meeting: April 1, 2009 – 10:00 AM

Finance Committee—(Granados)

- Election held: Chair-Director Granados; Vice Chair-Director Trujillo
- Next Meeting: March 12, 2009 – 5:00 PM

Policy Committee—(Lawson)

- Next Meeting: February 26, 2009 – 5:00 PM

BOARD MEMBER QUESTIONS AND COMMENTS:**Kelly:**

- Reminder of the Relay for Life event on May 2 and 3 at the Howe Avenue Community Park. There is a meeting every Wednesday prior to the event regarding its coordination. If interested, go to the American Cancer's website and look for Relay for Life, Sacramento, California.

Trujillo:

- Thanked the Girl Scout's Color Guard.
- Thanked Bill Sponable and staff for their reports.
- Inquired about who is handling Human Resources.
Fire Chief Mette stated it is still attached to Legal but the plan is to have a permanent Human Resources person.
- Regarding the District law books that were taken by the previous counsel, wanted to know the cost and if we are able to recoup them.
General Counsel Chavez stated given the nature of the inquiry, he recommended this issue be calendared for the next meeting in Closed Session.
- Thanked the Sacramento Metro fire service men and women who are the best.

Goold:

- Asked again if we can move forward on appointing an ad hoc committee related to the annexation issues.
- Thanked staff for their reports tonight.
- It's a pleasure to see the activity involved in the Strategic Plan. Important for the Board to take an active role in Strategic Planning at an appropriate time. Looking forward to continuing reports.

Granados:

- Tomorrow he will be at the Sunrise Mall from 2:00 p.m. – 4:00 p.m. for the Fill the Boot Event and Chiefs Challenge.
- Also participating tomorrow morning in the Boot Drive at Aerojet.
- February 18 – City of Rancho Cordova 2 x 2 meeting.
- Fire Marshal Stewart did a great job tonight and appreciated the passage of the ordinance. Agreed it is important to look at all of the fees to match the times.
- CSTI is looking for a hazmat training site. He will talk to Larry Davis.
- The Finance Committee met tonight and everyone is doing a lot more with less. Applauded all personnel.

Lawson:

- Encouraged the Board members to fill out the Special Board Workshop schedule with available dates for the next meeting. Would like to get this done in March.
- Highlighted the Firefighters Burn Institute and encouraged support for the organization which supports our community. It is a 501 (c) (3) providing special services with well managed dollars. He will be at Sunrise Mall this weekend waving the boot and invited everyone to donate.

RECESS TO CLOSED SESSION

[Taken out of Order]

RECONVENE TO OPEN SESSION 7:58 PM

Report by General Counsel Chavez:

CLOSED SESSION GOVERNMENT CODES:**1. PERSONNEL MATTERS –**

Pursuant to California Government Code Section 54957

Title: Fire Chief's Evaluation

Rescheduled to the February 26, 2009 Board meeting.

2. CONFERENCE WITH LEGAL COUNSEL–EXISTING LITIGATION

Pursuant to California Government Code Section 54956.9(a) – Two (2) Cases

A. George Appel
Claim #910052

The Board heard medical evidence and voted to give the District's Workers' Compensation Third Party Administrator authority to settle the claim.

B. James Peterson
Claim #2008070379

The Board heard the medical evidence. Action will be taken on the Resolution under Action Item No. 2.

ADJOURNMENT – The meeting adjourned at 8:45 p.m.

Thomas J. Lawson, President

D'Elman Clark, Secretary

Charlotte Tilson, Clerk of the Board